

Champagnat Catholic School



1851 Palm Avenue
Hialeah, FL 33010
305-888-3760
Fax: 305-883-1174



www.ChampagnatCatholicSchool.com

Student Name: _____ Grade: _____ Date: _____

Admission Requirements

- _____ Complete a Champagnat Catholic Registration Form
- _____ Most recent Report Card(6th-8th grades) / Official Transcript (9th-12th grades)
- _____ Complete Entrance Exams
- _____ School Entry Health Exam (yellow form: DH 3040)
- _____ Proof of Scoliosis Exam(7th -12th grades)
- _____ Certification of Immunization (blue form: DH 680) CODE 8
- _____ Copy of student's and parent's/guardian's Social Security Card
- _____ Copy of Birth Certificate and/or Baptismal Certificate
- _____ Copy of the parent/guardian's Driver's License
- _____ Registration fee/deposit \$ _____
- _____ **After students admitted**, a withdrawal form from the previous school
- _____ Books/iPad Distribution Agreement
- _____ Summer Reading Books
- _____ Acceptable Use Policy/ Internet Agreement
- _____ School Supplies List

Students seeking admission with the **John McKay** scholarship must also bring:

- Most recent Individualized Education Plan from the public school
- Student Data Collection Form
- Parent Affidavit and compliance

Students seeking admission with the **StepUp For Students/AAA** scholarship must also bring :

- The School Commitment Form provided by AAA/Step Up For Students

Foreign students seeking admission must also bring:

- Health/Physical Evaluation
- Official original language and translated transcripts from all schools attended
- Valid Passport
- Fully signed and executed I-20A-B Form
- Address in Florida where the student will reside
- Pay International student processing fee of \$400.00

If summer school is required, the office will notify you upon completion of the above requirements:

Comments _____

Summer School credits: _____

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Dear Parents:

School Year 2020-2021

We have once again reached the time of the year to enroll your children for the next school term 2020-2021. We are enclosing with this letter the forms to fill out and return to school with the registration fee of \$500.00 which includes the miscellaneous fees.

Tuition for the 2019-2020 school year will be as follows:

Grades 9th through 12th \$6350.00 (\$635 a month)
Grades 6th through 8th \$5950.00 (\$585 a month)

Lunch\$130.00 a month
Study Hall (2:30-4:00PM) \$80.00 a month

Curriculum Fee 9th through 12th \$650.00
*Includes iPad Rental Fee, Digital Books, College Prep Curriculum,
Computer Lab Fees and Misc Materials*
Curriculum Fee 6th through 8th\$550.00
Includes Texts, Workbooks and Misc Materials



Please be mindful of the following:

- *****Payments made after the 5th day of each month will incur a \$20.00 late fee.*****
- Scholarship students must renew all applications, both at school and with their respective programs. Parents are responsible for any fees not covered by scholarship payments. A deposit fee of \$50.00 is required to assist in applying. This fee will be credited to your child's tuition.
- Payment for curriculum must be made by September 1, 2020.
- Every student is committed to sell a minimum of 2 boxes of chocolates (\$120.00)
- Full uniform is required for admittance to school.
 - Included in this regulation: no facial hair (on boys), socks must cover the ankles of boys and girls alike, girls' skirts must reach the knees, boys' pants must reach the ankle but not fold over the shoes, a black belt is part of the uniform of every boy, boys will wear short conventional hair cuts and girls wear long hair in pony tails all through the school day. Students failing to show readiness for school in their looks will not be allowed in school and remain the responsibility of parents.
- Misbehavior that results in suspension (not exclusively): disrespect for the staff, fighting or touching someone, disrespect for school property, repetitive misconduct.
- Champagnat Catholic School attends mass once a month. As a Catholic school all students must attend mass when we go as a school. By signing this registration form you allow permission for your son/daughter to travel to church on mass days.
- Students assigned to detention may not change the day or time to serve unless in agreement with the teacher. Failure to complete a punishment on time will result in a longer punishment. If in doubt, see the principal.
- Champagnat Catholic School has a no refund policy.
- Required vaccinations for all students must be completed prior to attendance in school and documented appropriately with the Department of Health medical forms 3040 and 680.
- Students and parents are expected to read and follow the rules and regulations as listed in the school agenda. Please follow its calendar as well. Grades will only be accessible via Rediker Online.

We thank you for entrusting us your children's education,
The Administration

Parents' or tutors' signatures: _____

One signature will make both parents/tutors responsible for their commitment to the school.

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REGISTRATION FORM

ALL spaces must be filled out

DATE ENROLLED: _____ SCHOOL YEAR 20____ / 20_____

CHILD'S NAME _____ SOCIAL SECURITY # _____ - _____ - _____

AGE _____ PLACE OF BIRTH _____ DATE OF BIRTH ____/____/____

ADDRESS _____ CITY _____ ZIP CODE _____

PHONE(S) _____ CEL PHONE _____

FAX _____ GENDER M F RACE _____

RELIGION _____ BAPTIZED? FIRST COMMUNION? CONFIRMED?

SCHOOL LAST ATTENDED _____ GRADE COMPLETED _____

FATHER'S/TUTOR'S NAME _____ OCCUPATION _____

BUSINESS ADDRESS _____ PHONE _____ - _____ - _____

EMAIL _____ MOTHER'S SOCIAL SECURITY # _____ - _____ - _____

MOTHER'S NAME _____ OCCUPATION _____


BUSINESS ADDRESS _____ PHONE _____ - _____ - _____

EMERGENCY CONTACTS (if other) _____ PHONE _____ - _____ - _____

_____ PHONE _____ - _____ - _____

WHO ARE ALLOWED TO REMOVE CHILD FROM SCHOOL? _____

Report Cards can only be viewed online via Rediker Online. If you have not received your Activation Code by September 15th, please contact the school office.

***** **Initial here:**  *****

I, parent, guardian, responsible parties and/or the above mentioned are hereby referred to and known as "I".

"I" acknowledge that registration of the above mentioned ("Child") for enrollment in Champagnat Catholic School and/or its affiliates ("School") constitutes an agreement and shall be enforced as such. The "School" reserves the right to admittance and continued enrollment status. School fees are non-refundable regardless of circumstance, situation, or term of enrollment. "I" am liable for abiding by the "School" regulations seen in the agenda which is required to be purchased and used. The "Child" is required to attend all activities and classes in full uniform as set forth by the "School". The "Child" is hereby committed to sell a minimum 2 cases of chocolates during the fund drive.

"I" waive, release and discharge the "School", administrators, employees, heirs, or successors from any claims, losses or liabilities for death, personal injury, partial or permanent disability, property damage, medical or

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hospital bills, theft or damage of any kind including economic losses, which may arise in the future. "I" hereby indemnify and hold harmless the "School" from any and all claims made or liabilities assessed against them. Under any circumstances, set forth, or otherwise, "I" shall be responsible for all tuition costs, amount incurred on collection of said tuition, attorney fees and court costs if it is required to enforce any terms or provisions of this agreement, or otherwise needed by the "School".

Parents/tutors are responsible for what their child breaks. We will bill the cost of replacing. If any piece of school property is broken and no one claims responsibility, the cost of replacement will be shared by all students of that classroom.

"I" waive permission for the use of photography or film of my "Child" for "School" related purposes. "I" do permit and authorize the "School" and its employees, agents, and personnel who are acting on behalf of the School to use my child's photograph or other likeness for purposes related to the educational mission of the School, including publicity, marketing, and promotion of the "School" and its various programs. "I" understand the photograph or likeness may be copied and distributed by means of various media, including video presentations, television, news bulletins, mailouts, billboards or signs, brochures, placement on "School" websites, or newspapers. "I" understand that, although the "School" will endeavor to use the photograph or likeness in accordance with standards of good judgment, the "School" cannot warranty or guarantee that any further dissemination of the photograph or likeness will be subject to the "School's" supervision or control. Accordingly, "I" release the "School" from any and all liability related to dissemination of said photograph or likeness.

The undersigned executing parent or legal guardian's signature obligates the other parent to the regulations.

(In case of dangerous weather or unusual situations, we will go with the Miami Dade County Public School system decision to open or close the school.)

No personal visit is allowed except by invitation from the Administration to observe 6th through 12th grades.

"I" have inspected the condition of the physical plant and find it suitable for my "Child".

I hereby affirm that "I" have read this document and understand its contents. "I" am advised that "I" may seek my own legal counsel in reviewing this agreement. (Si es necesario reconozco que puedo buscar un traductor, y/o uno es proporcionado por requerimiento, en el repaso de este acuerdo.)

I ACCEPT ALL RULES AND REGULATIONS OF CHAMPAGNAT CATHOLIC SCHOOL AND I HEREBY AGREE TO ASSUME ALL FINANCIAL OBLIGATIONS STIPULATED.



PARENTS'/TUTORS' SIGNATURES

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HEALTH RECORD

STUDENT NAME: _____ GRADE: _____

Is this student under medical treatment or taking medication? _____/ Yes _____/ No

If answer is "yes", give details:

What hospital should be contacted in case of emergency? _____

Do you have hospital insurance?

Name? _____ Policy # _____

Has the student ever been hospitalized? _____/ Yes _____/ No

If answer is "Yes", give details

HOSPITAL	REASON	DATE
_____	_____	_____
_____	_____	_____

Does this student suffer from any of the following?

___/ Problems of hearing ___/ Eye problems ___/ Speech impediments
 ___/ Emotional problems ___/ Fainting Spells ___/ Allergy to _____
 ___/ Learning disabilities ___/ Diabetes ___/ Others

IF YOU HAVE MARKED ANY, PLEASE GIVE DETAILS BELOW:

Please bring the Department of Health medical forms 680 and 3040 for the school Health Records.

No medication will be administered to pupils in school except by the pupil's parent or legal guardian acting on a written and signed order from the pupil's private physician. Self-administration of medication by pupils is not permitted.

SICK CHILD'S ATTENDANCE LIMITATIONS:

A child with a contagious disease, a feverish temperature, flu like symptoms, or a child too sick to learn must stay home until well. School may require doctor's note for return to school.

"I" authorize any agent or employee of the "School" to call for medical care or to transport to a medical facility or hospital the "Child" if, in the opinion of such personnel, medical treatment is needed, however, "I" waive any claim for liability due to the action or inaction of such personnel. "I" agree to pay all costs associated with such medical care and transportation not covered by insurance.



Parents'/Tutors' Signature

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Helpful Information About Child:

Section 65C-22.006(2), F.A.C., requires a current physical examination (Form 3040) and immunization record (Form 680 or 681) before enrollment.

By signing below, you verify that you have received the above items and that all information on this enrollment form is complete and accurate.



Signature of Parent/Guardian

Date

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To the parents of _____:

Please be aware of the following additions/changes in school policies and sign at the end of the document in recognition.

DRUG AND ALCOHOL POLICY

The Administration and Staff of Champagnat Catholic School is dedicated to preventing and eliminating substance abuse on school property and at school-sponsored activities. The use or possession of illegal drugs or illegal mood altering substances, alcoholic beverages, drug-related paraphernalia, or the abuse of prescription or over the counter drugs by any student on school property or while attending or participating in any school sponsored activity or at anytime the student is forbidden. Transgression of this rule will result in disciplinary action, which may include expulsion from the school, even for a first offense. Any student selling drugs on school property or at school functions may be immediately expelled. In the enforcement of this policy the school may also conduct random searches as set forth in the handbook.

At Champagnat, we also believe that it is our mission to help students make positive, healthy choices beyond the school setting. Our guidance staff helps students navigate their way through teenage issues and situations and offers numerous opportunities throughout the year and at each grade level to address the social pressure that teens face regarding drug and alcohol use and educating them about the dangers of these substances. Because Champagnat Catholic School is committed to a drug-free environment, the school requires mandatory drug testing as an enhancement to the school's existing education and prevention initiatives.

Research shows that drug testing is a powerful deterrent to drug use. Students will be tested by hair analysis which will involve a simple small snip of hair from the student. This method was chosen because it has consistently proven to be the most effective method in correctly identifying drug use and is the most cost effective and least invasive technique. Urine testing will also take place at random to supplement the hair testing. The tests will screen for marijuana, cocaine, opiates, amphetamines (both ecstasy and methamphetamines), and phencyclidine (PCP), barbiturates, benzodiazepines, and synthetic cannabinoids (K2 and Spice). Additionally, the tests will identify a range of use (light, moderate, or heavy) and it can also provide the window of time of the use. Students will be randomly selected for the drug testing throughout the year. If a student takes any action to avoid, manipulate or interfere with the test or the test results, it will be considered a positive. Once a student is tested, his name is returned to the collective pool for further selections. When a student tests negative, a letter with the good news is sent to the family as confirmation. If a student tests positive, the family is contacted by the Director to schedule a confidential conference. At this meeting, the parents will receive an explanation of the test results, to include the type of drug, level of use, and window of time of use. It is the parents' responsibility to arrange for counseling and testing and to keep the Director informed as to their child's progress and results. The student will be retested 100 days after a positive test, at the parents' expense.

If a student tests positive a second time, the Program Director will inform the Principal. Another meeting will then be held with the Principal, the student, and the family, to determine a course of action. Any student that tests positive a second time may be asked to withdraw from school.

Additionally, where a student exhibits the symptoms, or is suspected of any substance abuse, the school may require that the student undergo substance abuse testing at the parents' expense. If the results of the test suggest abuse (and the substance was not used on or brought to campus or a school related activity), the school will normally use this information to help the student seek assistance. Refusal to participate in such a test may result in expulsion from the school.

Any student who voluntarily seeks help for substance abuse will receive confidential assistance and referral. The Administration will seek appropriate parental and counselor involvement to assist the student.

ANTI-BULLYING POLICY

Champagnat Catholic is committed to promoting a safe, healthy, caring, and respectful learning environment for all of its students. As such, bullying is strictly prohibited and will not be tolerated. Therefore, this policy

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prohibits any unwelcome verbal or written conduct or gestures directed at a student by another student that has the effect of:

(1) physically, emotionally, or mentally harming a student; (2) damaging, extorting or taking a student's personal property; (3) placing a student in reasonable fear of emotional or mental harm; (4) placing a student in reasonable fear of damage to or loss of personal property; or (5) creating an intimidating or hostile environment that substantially interferes with a student's educational opportunities or the Catholic mission of the Chamapagnat.

Bullying may involve but is not limited to: teasing, name-calling, slurs, rumors, jokes, false accusations, intimidation, stalking, innuendos, demeaning comments, pranks, social isolation, gestures, cyber-bullying or other verbal or written conduct. Cyber-bullying includes the following misuses of digital technology: teasing, intimidating, or making false accusations about another student by way of any technological tool, such as sending or posting inappropriate email messages, instant messages, text messages, digital images or website postings (including blogs and social network sites). This definition includes students who either directly engage in an act of bullying or who, by their behavior, support another student's act of bullying. II. Scope This policy prohibits bullying that occurs either on school premises before, during, or after school hours; on any bus or vehicle as part of any school activity; or during any school function, extracurricular activity or other school-sponsored event or activity.

Reporting Complaints

Each student and parent has a duty to report any bullying to the school immediately. If a student experiences (or a parent witnesses or learns of) any incident of bullying, the incident must be promptly reported to the school principal. The principal will provide the student/parent with the Bullying Complaint Report Form which must be completed, dated and signed by the complaining party so that the school may initiate further inquiry, when appropriate. IV. Disciplinary Action Any student found to have violated this policy may be subject to appropriate disciplinary action, which may include: temporary removal from the classroom, loss of privileges, detention, counseling, parent conference, suspension, expulsion, and/or notification to appropriate authorities. The disciplinary action may be unique to the individual incident and may vary in method and severity based on the principal's discretion.

False reports or accusations of bullying also constitutes a violation of this policy and may subject the offending party to appropriate disciplinary action.

WEAPONS POLICY

Weapons are not permitted anywhere on school grounds. Anyone who brings a weapon on school grounds, who is in possession of a weapon, or who threatens others with a weapon may be expelled from the school. Any item used to threaten or cause bodily harm may be considered a weapon.

THREAT OF VIOLENCE POLICY

The disciplinary consequences for a student whose verbal or written comments, including email messages, that threaten serious bodily harm to another student or member of the faculty or staff or destruction of property, may include, but not be limited to:

- a) Immediate suspension from Chamapagnat.
- b) Treatment or consultation by a psychologist or psychiatrist at the parents' expense of whom may be asked to submit a written evaluation. If it is determined that the child was serious about the threat and has the capacity to carry it out the child may be expelled from the school. If it is determined that the child did not seriously intend to do harm to others, the child may be allowed to return to the school, at the discretion of the school principal.
- c) If allowed to return to school, the child may be placed on probation with an indication that, should a similar threat occur, the child will be expelled from school.
- d) The school may submit an informational report to the police.

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

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School Year 2020-2021 Attendance Policy

Please aware that our schools attendance policy has changed. This is an official notice of the following changes:

- 1) Students arriving after 9:30 am without an official doctors note, will not allowed to remain at school.
- 2) Students who arrive to class after the period has begun will sent to the attendance monitor for a late pass. Students in grades 6 to 12 will serve detention on the same day of that tardiness. Detention will be from 1:00-1:30 pm for grades 10 to 12. Detention will be from 2:30-3:00 for grades 6 to 9. The first five detentions for tardiness will not have a fee. Any tardiness detentions issued after that will incur a \$5.00 fee per detention.
- 3) Students found roaming the hallways without a hall pass from the teacher in their class, will also be issued a tardiness detention.
- 4) Students with constant violations of these attendance regulations will have further consequences.
- 5) Each month that a student accumulates over 4 absences, the student must serve a Saturday detention (8:00-11:00 am). The Saturday detention will have a cost of \$20.00 per session and will be counted towards the attendance record. Any student who does not attend the detention session will have an automatic suspension from school as is stated in the disciplinary policy of the school.

As a reminder, your childs' regular attendance in school is imperative to their education. Any student who accumulates more that 15 absences in a school year must attend summer school. Any student with more than 40 absences will repeat the grade. Three tardies are equal to one absence. Be sure to arrive at school and classes in a timely fashion.

Parent Signature

Student Signature

Date

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Champagnat Catholic School School

Leased iPad Use Agreement

APPLIED IPAD MODEL # _____

SERIAL NUMBER: _____

STUDENT: _____

This School-Leased iPad Use Agreement (“Agreement”) is made effective as of August 1st, 2013 (or the date when it is signed by all parties, if before) between Champagnat Catholic School (“School”) and the above named student and the student’s parent or guardian (collectively referred to in this document as Student”).

Equipment Subject Agreement: The Equipment Subject to this Agreement (“Equipment”) includes the student leased Apple iPad, Apple iPad accessories, carrying case and related software.

Device: This Agreement shall apply to any model of iPad issued by Champagnat Catholic School under a leased agreement until a new Agreement is executed between the parties.

Ownership: The School shall be deemed to have retained ownership of the equipment at all times, unless transfers the ownership. The Student shall hold no security or ownership interest neither in the licenses to any other software included with the equipment nor in the licenses to any other software that the school may from time to time install on Equipment used by the student.

Term Equipment Use: The Student return all Equipment itemized above in good operating condition to the Technology Department of the School once the Student ceases to be enrolled at School. The School may require the Student to return the Equipment at any time and for any reason.

Use Equipment: The primary use of the Equipment by the Student is for the Student is for the Student’s educational program. The Student may use the Equipment for other purposes only to the extent that such uses do not interfere with these primary uses. The Student Shall abide by the School’s Responsible Use Policy. Violation of the school’s RUP, which requires administrative correction/repair by the Champagnat Catholic School Technology Department, will incur a \$25 fee per occurrence, in addition to any disciplinary actions required. Student assumes full responsibility for the Equipment that is lent to another person. Student’s failure to report the loss of the Equipment or failure to return Equipment to the School when required may results in legal action and

requirement to pay for all reasonable attorney fees and costs incurred by the School in enforcing any of the terms of this Agreement. It will incur the cost of replacement of equipment and software downloads.

Compliance with Software Licenses: The Student shall not make copies of software licensed to the school. The Student is responsible for compliance with the license terms of any licensed software, and the Student agrees to hold the School harmless for any violations of such license terms.

Back-up Requirements: The Student may store documents or other files on the Equipment, and the Student is responsible for making back-up copies of such documents or other files, preferably through iCloud. In the event of loss of such documents or other files, the School's responsibility is limited to reloading the School's standard software suite of the Equipment for a fee of \$25.00.

Equipment Storage and Use at School: The Equipment must be on the School's premises during each of the Student's normal school days. During the School's normal business hours or after school, when the Student is not in the immediate presence of the Equipment, the suite on the Equipment must be secured in a locked approved location.

Care of Equipment: The Equipment may only be used in a careful and proper manner. The Student shall keep the Equipment in good operating condition, allowing for reasonable wear and tear, and shall bring it fully charged each day for use at the School. The Student shall immediately notify the School's Technology Department if the Equipment is not in good operating condition or is in need of repair. All Equipment servicing and repair must be done through the School. The School maintains a service contract covering the Equipment, but the Student is responsible for any deductibles that may apply in servicing or repairing the Equipment. The Student shall be financially responsible for repairs due to negligence. No personal stickers or writing is allowed on the Equipment.

Carrying Case: The iPad must be kept in an approved carrying case at all times and should only be removed from the case under the supervision of someone from the School's Technology Department. Any request for a change in the carrying case approved by the school must be presented in writing for approval. The new casing must provide equal or better protection of the School iPad than the originally recommended carrying case.

Right of Inspection: The Student shall make the Equipment available to school personnel as necessary for purposes of inspection, maintenance, repair, upgrading, and/or software installation during the School's normal business hours.

Loss: The Student assumes all risks of loss of the Equipment and agrees to return it to the School in the condition received from the School (with the exception of normal wear and tear)/

Warranty: The Student assumes responsibility for the condition of the Equipment. The School honors Apple's warranty on all Equipment for two years as an extended Apple Care warranty has been purchased. Beyond those two years and for the remainder of this Agreement, the School will honor warranty conditions as stipulated by the Apple Care warranty. The School is not responsible for any damage or defect that does not fall within the scope of the manufacturer's warranty, and the Student is responsible for any deductibles that may apply under the Apple Care warranty or the School's warranty in subsequent years.

Insurance: The Equipment is not insured through the School. Any accidental damage, theft, burglary/robbery, vandalism, fire, and natural disasters are at the responsibility of the parent/legal guardian and the student. The replacement cost of the iPad is \$650.00, All losses will be reviewed by the School administration and its decision will be final.

Indemnity of school for loss or damage: If the equipment is deemed by the school administration to be damaged or lost as a result of negligence, or any other reason not covered by the warranty, the School shall have the option of requiring the student to repair the Equipment to a state of good working order or to reimburse the school for the full replacement cost such Equipment.

Entire Agreement and Modification: This Agreement constitutes the entire agreement between the parties. No modification or amendment of this Agreement shall be effective unless in writing and signed by both parties. This agreement replaces any and all prior Apple Equipment Use agreement between the parties.

Governing Law: This Agreement shall be construed in accordance with the law of the state of Florida.

Severability: If any portion of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or enforceable, but that by limiting such provisions shall be deemed to be written, construed, and enforce as so limited.

Waiver: The failure of either party enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

Disclosures: The Student and the Student's parent or guardian, hereby agrees to the terms of this agreement.

Please sign here in acknowledgement of iPad Use Agreement

Student Name _____

Student Signature _____

Date _____

Parent/Guardian Name _____

Parent/Guardian signature _____

Date _____

School Administrator _____

Administrator Signature _____

Date _____